



Fleetwood Town Council

Onward to a Better Future

You are summoned to Full Town Council Meeting to be held on Tuesday 24 May 2022 at 7.00pm at North Euston Hotel

Irene Tonge (Clerk and RFO) – Signature: 

Agenda

3580	Opening of the meeting. Chairman
3581	To elect a Chairman of the Council
3582	To receive the Chairman's Declaration of Acceptance of Office.
3583	To elect a Vice-Chairman of the Council. <i>Chairman</i>
3584	To receive Vice-Chairman's Declaration of Acceptance of Office.
3585	To receive apologies for absence. Chairman
3586	To appoint a minimum of three signatories to the council's bank account for payment purposes. At least one signatory, together with the Clerk, must be available to attend the council office the day after a FCM and on average once a week to authorise bank transfers, credit card payments and cheque payments (rarely), as appropriate; currently, in addition to the Clerk, Cllrs Raynor and Stirzaker are signatories.
3587	To appoint representatives to outside bodies. <i>Chairman</i> <ul style="list-style-type: none">a) Wyre Area Committee x1, currently Cllr Crawfordb) Planning Ambassador x1, currently Cllr Shewanc) Rotary Fireworks Committee x1, currently Cllr Blaird) Fleetwood back on track x1, currently Cllr Raynore) Shop Watch representatives x2, currently Cllrs Raynor & Stirzakerf) Healthier Fleetwood Trustee x2, currently Cllrs Raynor & Beaversg) Fleetwood Museum x1, currently Cllr Blairh) Disability champion x1, currently Cllr Craigi) Armed Forces Champion x1, currently Cllr Crawford
3588	To appoint representatives to Fleetwood Town Council Committees and Sub-Committees. The clerk reminds all, that council staff /officers cannot vote on Committee decisions so this must be considered when forming a committee; also, in accordance with Standing Order 16 (d) the Chairman and Vice-Chairman must be voting members of every committee. <i>Chairman</i> <ul style="list-style-type: none">a) Festive Lights Committee x12, currently Cllrs Smith (Chairman), Stirzaker, Raynor, Beavers, Julie Dalton (Secretary) and Irene Tonge (Clerk), Lauren Harrison (CEDO) and 5 Members of the Public – Dawn McCord, Fiona English, Karen Nicholson, Amanda Slater and Simon Slater.

	<p>b) Fleetwood in Bloom (FIB) Committee x 5, currently, Cllr George (Chairman) Cllrs Beavers, Shewan, Pilkington & Lauren Harrison (CEDO).</p> <p>e) Allotments Committee x 5 Cllrs Raynor (Chairman), Stirzaker, George, Shewan and Lauren Harrison (CEDO).</p>
3589	<p>To appoint representatives to Fleetwood Town Council working parties and to consider and approve if any should be changed to become a committee. <i>Chairman</i></p> <p>a) Employment Working Party, currently (4) Cllrs Stirzaker, Smith, Raynor, Beavers</p> <p>b) Media Working Party, currently (4) Cllrs Stirzaker, Raynor, Armstrong & O'Neil</p> <p>c) Health Working Party, currently (3), Cllr George, Stirzaker & Smith.</p> <p>d) Precept Working Party, currently (5), Cllrs Stirzaker, Armstrong, Crawford, Beavers, Craig & Pilkington.</p> <p>e) Grievance Panel x4, currently Cllrs Smith, Armstrong, Craig & Raynor</p> <p>f) Grievance Appeal Panel x4, currently, Cllrs Beavers, Stirzaker, Crawford & Shewan</p>
3590	<p>To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein. <i>Chairman</i></p>
3591	<p>To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters. <i>Chairman</i>.</p>
3592	<p>To consider and approve the minutes of the Meeting of the 26 April 2022 (enclosed).</p>
3593	<p>To consider and approve the GA application from Fleetwood Gym Football.</p>
3594	<p>To consider and approve the GA application from Sara Ordonez in regards to FTC donation to Changing Places facility for Fleetwood.</p>
3595	<p>To consider and approve the GA application from Fleetwood Carnival and Welfare Committee.</p>
3596	<p>To note the amendments to the GA application by Men's Shed, the accounts and explanations of variants within the original application following a meeting with Frank Heald, Tony O'Neill and Dave Smith together with Warren Ward Cllrs Blair and Crawford and the Clerk. The representatives of FTC were satisfied with the explanations and the accounts put before them.</p>
3597	<p>To adjourn the meeting for a period (1) of public participation. Please note the Council cannot make any decision on any matter raised which has not already been included on the formal agenda; such items may be considered for future meetings. <i>Chairman</i>.</p> <ul style="list-style-type: none"> • Fleetwood Area Police - General Update • Members of the Public
3598	<p>To reconvene the meeting. <i>Chairman</i></p>

3599	<p>Accounting.</p> <p>To approve the Annual payment of £66,000 for FWD Museum</p> <p>To consider and approve the following invoices for payment:</p> <ul style="list-style-type: none"> • British Gas – repairs to leaking boiler - £295.22 + VAT £59.05 = £354.27 • Cartridge World – Printer Ink - £199.74 + VAT = £239.69 • Cllr Maureen Blair – re-imburement for Cab journey to meeting £9.50 <p>To consider and approve, retrospectively, the following invoices – these items are for up-and-coming events and delegated authority was used owing to the timing of such events. The Chairman and Clerk are satisfied that adequate consideration was given to sourcing these goods attaining best value for money and where possible from Fleetwood businesses:</p> <ul style="list-style-type: none"> • Panel Portable Display Boards £120.00 + VAT £24.00 = £144.00 • Trolley for events £45.82 + VAT £9.17 = £54.99 • A5 Portrait leaflet holders – EML Express £20.38 + VAT £4.08 = £24.46 • 2X portable chairs for use at events – ASDA £12.00 • 1000 Trolley tokens & 1000 Pens - £690.00 + VAT £138.00 = £828.00 • Chalk pens - £9.00 • String & Ribbon £14.20 • Gift bags & disposable masks - £7.12 + VAT £ 1.42 = £8.54 • Office Cleaning materials £2.81 + VAT £0.56 = £3.37 • Stall Fee for FFof Transport - £30.00 • To note Remittance Advice – The learning Foundation £1044.28
3600	To consider and approve the purchase of hanging window displays, 3 x quotes enclosed.
3601	To note the 2021-2022 Accounts including the bank reconciliation and budget sheets as of 31 March 2022
3602	<p>To review and approve the following amended Standing Orders as of April 2022; to note those in bold contain legal and statutory requirements and it is recommended that Council adopts them without changing them or their meaning.</p> <p>It is noted that where a SO includes brackets like this '()' it requires information to be inserted, which I have done, therefore these need to be considered and approved. It is further noted that where there are square brackets '[]' and the term 'OR' provided an alternative for the council to choose when determining SO's, again I have done this.</p>
3603	To consider and approve the Asset register.
3604	To note planning applications to be considered by members and agree any actions to be taken or response to the planning authority (enclosed). Chairman
3605	To consider and approve for the General Public to be invited to the Precept Working Group meeting in August.
3606	To adjourn the meeting for a period (2) of public participation.
3607	To reconvene the meeting. Chairman.
3608	To approve accounts for regular automated payments, pre-approved purchases and May salaries - see information sheet on Page 2. Clerk
3609	To receive items for information and items for inclusion in the next agenda, subject to full information being available. Members to be reminded that no discussion or decision may be taken.
3610	To note date and time of next meeting is <u>28 June 2022</u>